

Motor Vehicle Services Title Fee(s) Refund Request Form

Title fees are only refunded for the reasons noted at the bottom of this form. Please submit this request along with copies of the documents (i.e., front and back of canceled check or receipt, correspondence, and MV-1 title application) if a title fee was paid and a refund is due based on one of the reasons. If you apply for a replacement title and later find the original title, the replacement title application fee will not be refunded.

PLEASE COMPLETE ALL APPLICABLE SPACES

(Vehicle Year)	(Vehicle Make)	(Vehicle Identification Number)
(Name of Individual(s) to Whom Refund is Authorized)		
(Mailing Address of Individual(s) to Whom Refund is Authorized)		
\$ _____ (Refund Amount Requested)		

CHECK APPLICABLE REASON FOR REFUND

- ☐ A. Title fee was paid twice (Dates: _____ and _____).
- ☐ B. Georgia does not title this year model or type of vehicle.
- ☐ C. Georgia does not issue titles on the basis of a court order/surety bond for this year model or type of vehicle.
- ☐ D. A replacement title was applied for; however, the Motor Vehicle Services was holding the original title or documents which had been returned by the postal authorities.
- ☐ E. The applicant is NOT a Georgia resident.
- ☐ F. Vehicle owner/applicant for title is a State or Federal Agency.
- ☐ G. \$10.00 Special Handling fee paid for expedited service; however, title was not processed¹ in the time frame² indicated below. **This fee will not be refunded if our computer system is down.**
- ☐ G1 One day service not received from walk-in counter title area
- ☐ G2 Five (5) day service not received from our mail-in Expedited title service
- ☐ H. \$10.00 penalty fee paid for failure to apply for a title within 90 days of purchase; however, title was applied for within this 90 day time frame.
- ☐ I. \$10.00 penalty fee paid for failure to resubmit title application and supporting documents within 60 days of a previous rejection notice; however, title application, supporting documents and fees were resubmitted within this 60 day time frame.

The Motor Vehicle Services Section will review and either approve or disapprove a refund request. Once a refund request is approved, please allow four (4) weeks for the refund check to be received.

Mail Request To:	ATTN: Title Refund Request Motor Vehicle Services P. O. Box 740381 Atlanta, GA 30374-0381	OR	Your County Tag Agent if payment was made to your County Tag Agent.
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¹ Processed = title issued or application rejected for additional requirements.

² Time Frame = the number of days between the time the application is received and the title is issued or application rejected for additional requirements.